

# Swingle Singers: A Capella Show

Page 1 of 3

November 2008

The swingle singers  
**RIDER PART 2: ARTISTS' REQUIREMENTS**  
 (A Cappella show)

## A: ARTISTS' REQUIREMENTS

### 1. Dressing Rooms

- \* A minimum of **four** clean and separate lockable dressing rooms are required.
- \* Dressing rooms should be equipped with properly-lit, full-length mirrors.
- \* Private bathrooms and WCs must be easily accessible from the dressing rooms. Soap and clean towels should be provided.
- \* Facilities for hanging clothes must be provided in each dressing room.
- \* At least one steam iron and ironing board (preferably two) is required.
- \* Lockable facilities should be provided, where available, for the group's possessions.

### 2. Stage

One member of the group requires two (2) low stools or easily portable chairs to be on stage at the time of soundcheck.

### 3. Drinks

- \* Bottled still mineral water must be available all day and available at the side of the stage during the performance.
- \* **ONE MEMBER OF THE GROUP REQUIRES ORANGE JUICE BACKSTAGE FOR MEDICAL REASONS**
- \* Facilities for making coffee and tea (including herbal teas) are requested.

### 4. Food

Food for **nine** persons is requested between the sound check and performance.

- Please be aware:   \*one member of the group cannot eat cheese  
                               \*one member of the group cannot eat wheat

**Note: Dietary requirements may be subject to change. Please contact *the swingle singers'* administrator for up to date information.**

## B: TRAVEL

The group travel with five large equipment cases in addition to their own suitcases. When arranging transportation, please be aware that the group will require **nine** seats plus sufficient luggage space for approximately **14 large suitcases and 9 small hand luggage cases**.

## C: PERSONNEL

### 1. House Sound Technician / Engineer

The **Promoter** should ensure a sound technician is present to assist *the swingle singers'* sound engineer from the start of the technical sound check until the end of the concert.

### 2. Foyer / Front of House Assistant

The **Promoter** is requested to provide an assistant to sell CDs and merchandise during the interval of the concert and afterwards.

### 3. Lighting Operator and Crew

An experienced lighting operator should be available to program the board during the technical soundcheck and operate the lighting equipment during the concert. Sufficient crew should be available for re-focusing and patching where necessary. Specific call times and special arrangements may be made with the Lighting Designer in advance through [info@swinglesingers.com](mailto:info@swinglesingers.com).

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**D: MERCHANDISING**

**1. Merchandising area**

A suitable and prominent space is required for the selling of merchandise (CDs, sheet music etc). This area should be in the entrance hall or foyer and consist of:

**One** table (minimum 1.5m x 1m ) for venues less than 600 capacity

**Two** tables (minimum 1.5m x 1m ) for venues greater than 600 capacity

**2. Pens**

*The swingle singers* are prepared to sign CDs and sheet music after the concert. Promoters should provide pens for signing.

One group member may be able to help to sell merchandise during the interval. The group prefer to appear only after the concert.

**E: TIMINGS**

When	Time	SOUND	LIGHTING
SIX HOURS BEFORE THE PERFORMANCE	-6h.00m	Beginning of TECHNICAL SOUNDCHECK (2 hours). Sound system should be set-up, tested and working fully BEFORE this time.	Beginning of TECHNICAL SOUNDCHECK (2 hours). Lights hung, patched and ready BEFORE this time. Lights will be focused and programmed with <i>the swingle singers'</i> Lighting Designer during this time.
THREE HOURS BEFORE THE PERFORMANCE	-3h.00m	Beginning of ON-MIC REHEARSAL (1.5 hours).	Beginning of ON-MIC REHEARSAL (1.5hours). <i>swingle singers</i> Lighting Designer unavailable during this time.
[IF A GUEST CHORUS IS PARTICIPATING IN THE EVENT] TWO-AND-A-HALF HOURS BEFORE THE PERFORMANCE	-2h.30m	One-hour rehearsal with Guest Chorus	
ONE-AND-A-HALF HOURS BEFORE THE PERFORMANCE	-1h.30	BREAK Sound Crew on Standby	BREAK Lighting Crew on Standby. Final programming and focusing before house opens.
PERFORMANCE – 1 <sup>ST</sup> HALF	0h.00m	Approx. 45 mins. Sound Crew on Standby	Lighting Operator required to run the lighting board.
INTERVAL	0h.45m	Approx. 15 mins Sound Crew on Standby	
PERFORMANCE – 2 <sup>ND</sup> HALF	1h.00m	Approx. 1 hour Sound Crew on Standby	Lighting Operator required to run the lighting board.
APPROXIMATE END OF PERFORMANCE	2h.00m	De-rigging and load-out	

\*\*\*\*\*THE SOUND SYSTEM MUST BE COMPLETELY RIGGED, TESTED AND RUNNING\*\*\*\*\*  
 \*\*\*\*\*BEFORE THE SWINGLE SINGERS' TECHNICAL SOUNDCHECK/GET-IN\*\*\*\*\*



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Page 3 of 3

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## 1. Sound Check Times

Six hours before the performance commences, *the swingle singers'* sound engineer requires **two hours** of technical sound check time in the venue **before** *the swingle singers* arrive. After which, a further **one and a half hours** is required for the swingle singers' rehearsal [If a Guest Chorus is participating in the event, the rehearsal with the Guest Chorus will form the second hour of a two hour rehearsal]. This allows an hour and a half between the end of the balance/rehearsal and the start of the performance. The group requests to have no more than 2 hours between the end of the rehearsal and the beginning of the concert.

## 2. Lighting arrangements

The lighting designer requires the whole of the technical sound check time for programming the board, setting and rehearsing cues. **It is essential** that all lights are hung, patched and focused before this time. As the Lighting Designer is a member of the group, he will be required to sing during on-mic rehearsal. If it is more convenient to start programming and setting cues earlier in the day, please notify the lighting designer through [info@swinglesingers.com](mailto:info@swinglesingers.com)

## 3. Public Access to the auditorium

Under no account should audience members be allowed into the concert hall before *the swingle singers* have cleared the stage after the rehearsal. In the unusual case of a technical delay occurring, this may not be until 15-20 minutes before the performance starts.

## F: FEEDS AND RECORDING

\*\*\*\*\* NO RECORDING OF ANY KIND MAY BE TAKEN WITHOUT\*\*\*\*\*  
\*\*\*\*\* THE PRIOR PERMISSION OF THE SWINGLE SINGERS \*\*\*\*\*

Where permission is granted, a **recording contract** must be signed and usually an additional fee payable.

### 1. Audio Feeds

Any feeds given by *the swingle singers'* sound engineer will be **stereo or mono only**. Requests for audio feeds must be discussed and agreed **before the day of the performance**.

### 2. Archive / News Access (TV and Radio)

Requests for Archive/News recordings must be discussed and agreed **before the day of the performance**. The sound feed must come from the FOH console unless another solution has been specifically agreed with *the swingle singers'* sound engineer.

### 3. Copies

A Copy of the recorded material must be made and given to *the swingle singers* as a condition of the recording.